

# Public Document Pack



**Janie Berry**  
Director of Legal Services  
County Hall  
Matlock  
Derbyshire  
DE4 3AG

Extension 01629 538328  
Direct Dial 38328  
Ask for Ivan Walters

PUBLIC

To: Members of Cabinet Member meeting - Adult Care

Wednesday, 5 June 2019

Dear Councillor,

Please attend a meeting of the **Cabinet Member meeting - Adult Care** to be held at **10.00 am** on **Thursday, 13 June 2019** in Committee Room 3, County Hall, Matlock, DE4 3AG, the agenda for which is set out below.

Yours faithfully,

A handwritten signature in cursive script that reads 'Janie Berry'.

**JANIE BERRY**  
Director of Legal Services

## **A G E N D A**

### **PART I - NON-EXEMPT ITEMS**

1. Apologies for Absence  
To receive apologies for absence (if any)
2. Declarations of Interest  
To receive declarations of interest (if any)
3. Minutes (Pages 1 - 8)  
To confirm the non-exempt minutes of the meeting of the Cabinet Member – Adult Care held on 7 January 2019

4. Exclusion of the Public

To move “That under Regulation 21 (1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph(s)... of Part 1 of Schedule 12A to the Local Government Act 1972”

**PART II - EXEMPT ITEMS**

5. Declarations of Interest

To receive declarations of interest (if any)

6. Minutes (Pages 9 - 12)

To confirm the exempt minutes of the meeting of the Cabinet Member – Adult Care held on 7 January 2019

7. To consider the report of the Executive Director, Commissioning Communities and Policy and Head of Paid Service and the Director of Organisation Development and Policy on Adult Care Senior Management Restructure (Pages 13 - 22)

## PUBLIC

**MINUTES** of a meeting of the **CABINET MEMBER – ADULT CARE** held on 7 January 2019 at County Hall, Matlock.

**PRESENT**

Councillor J Wharmby (in the Chair)

Also in attendance were Councillors C Dale, W Major and Mrs J Twigg

**01/19** **MINUTES RESOLVED** that the minutes of the meeting held on 6 September 2018 be confirmed as a correct record and signed by the Cabinet Member.

**02/19** **2018-19 REVENUE BUDGET MONITORING ADULT CARE PORTFOLIO – PERIOD 5 (To 31 August 2018)** The Cabinet Member was provided with an update of the Adult Care Portfolio Revenue Budget position for 2018-19 up to the end of August (period 5).

The Revenue Budget Monitoring Statement prepared at period 5 indicated that there was a projected year end underspend of £2.886m. This was based on the assumption that the £8.768m balance on the Improved Better Care Fund would be fully spent within the current financial year. The £2.267m Adult Social Care Support Grant that would be used to contribute towards the £30m Older People's Housing Strategy Capital Programme had been moved to reserves and was not therefore included in the underspend. There were no one-off funding items in this year's budget. The significant areas which make up this projection are shown in the table below:

	<b>Controllable Budget</b>	<b>Full Year Forecast</b>	<b>Forecast (Under)/Over Spend</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Strategic Director</b>	6.204	2.788	(3.416)
<b>Purchased Services</b>	223.278	227.611	4.333
<b>Commissioning and Performance</b>	17.745	13.942	(3.803)
<b>Total</b>	<b>247.227</b>	<b>244.341</b>	<b>(2.886)</b>

Budget savings totalling £4.973m were allocated for the year, with a brought forward figure from 2017-18 of £1.122m, giving an overall target of £6.095m. Savings achieved up to the period end totalled £4.300m and it is expected that the full target would be achieved within the financial year. The table below showed performance against the savings identified.

<b>Budget Saving Target</b>	<b>Budget Reduction Amount £m</b>	<b>Achieved To Date £m</b>	<b>Balance to Be Achieved £m</b>
Consolidate Block Contracts	0.200	0.123	0.077
Reduction in Commissioning & Performance Staffing	0.200	0.135	0.065
Demand Management	2.500	1.042	1.458
Use of improved Better Care Fund to Support Adult Care	3.000	3.000	0.000
Unidentified	0.195	0.000	0.195
<b>Total Budget Savings</b>	<b>6.095</b>	<b>4.300</b>	<b>1.795</b>

The main budget growth items included in the 2018-19 budget were:

	<b>Amount £m</b>
Adult Social Care Precept	5.297
Improved Better Care Fund	6.687
Residential Care Home Fees	6.000
Pay Award	2.272
<b>Total Growth Items</b>	<b>20.256</b>

This additional funding had been earmarked to cover additional commitments including the pay award, independent sector fee increases, demographic growth, additional costs associated with the reduction in hospital discharge delays and pressures associated with health budget saving initiatives (reduction in Continuing Health Care, Transforming Care Programme and reduced LD Short term residential provision).

Earmarked reserves totalling £14.892m were currently held to support future expenditure. Details of these reserves were shown below:

	<b>Amount £m</b>
Replacement ICT System	0.250
Healthy Homes	0.097
Older People's Housing Strategy	14.892
<b>Total Earmarked Reserves</b>	<b>14.892</b>

**RESOLVED** to note the position with the 2018-19 Revenue Budget.

**02/19      2018-19 REVENUE BUDGET MONITORING ADULT CARE PORTFOLIO – PERIOD 7 (To 31 October 2018)** The Cabinet Member was

provided with an update of the Adult Care Portfolio Revenue Budget position for 2018-19 up to the end of October (period 7).

The Revenue Budget Monitoring Statement prepared at period 7 indicated that there was a projected year end underspend of £2.622m. This was based on having agreement to transfer the unallocated balance on the Improved Better Care Fund of £8.131m to the Older People's Housing Strategy Reserve. There were no one-off funding items in this year's budget. The significant areas which make up this projection are shown in the table below

	<b>Controllable Budget</b>	<b>Full Year Forecast</b>	<b>Forecast (Under)/Over Spend</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>Strategic Director</b>	3.711	0.549	(3.162)
<b>Purchased Services</b>	223.986	227.674	3.688
<b>Commissioning and Performance</b>	17.246	14.098	(3.148)
<b>Total</b>	<b>244.943</b>	<b>242.321</b>	<b>(2.622)</b>

Budget savings totalling £4.973m were allocated for the year, with a brought forward figure from 2017-18 of £1.122m, giving an overall target of £6.095m. Savings achieved up to the period end totalled £5.053m and it is expected that the full target will be achieved within the financial year. The table below showed performance against the savings identified.

<b>Budget Saving Target</b>	<b>Budget Reduction Amount</b>	<b>Achieved To Date</b>	<b>Balance to Be Achieved</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
Consolidate Block Contracts	0.200	0.200	0.000
Reduction in Commissioning & Performance Staffing	0.225	0.225	0.000
Demand Management	2.500	1.458	1.042
Use of improved Better Care Fund to Support Adult Care	3.170	3.170	0.000
<b>Total Budget Savings</b>	<b>6.095</b>	<b>5.053</b>	<b>1.042</b>

The main budget growth items included in the 2018-19 budget were:

	<b>Amount £m</b>
Adult Social Care Precept	5.297
Improved Better Care Fund	6.687
Residential Care Home Fees	6.000
Pay Award	2.272
<b>Total Growth Items</b>	<b>20.256</b>

The revised balance on the Earmarked Reserves after the transfer of the unallocated balance on the Improved Better Care Fund would be £23.023m. These were currently held to support future expenditure and the details were as follows:

	<b>Amount £m</b>
Replacement ICT System	0.250
Healthy Homes	0.097
Older People's Housing Strategy	22.646
<b>Total Earmarked Reserves</b>	<b>23.023</b>

**RESOLVED** (1) to note the position with the 2018-19 Revenue Budget;  
and  
(2) to note the transfer of £8.131m to the Older People's Housing Strategy Reserve

**04/19      SUPPORT FOR DERBYSHIRE 50+ FORUMS** Approval was sought for grant funding of up to £7,000 for the Derbyshire 50+ Forum Network to support individual Forum annual running costs.

The Council Plan 2017-2021 – 'Working for Derbyshire, stated that part of the role of the Council was "to help people to help themselves and others in the community" and "to take control of their lives and become less dependent on council services". The 50+ Forum Network was making an important contribution to realising this organisational aim for a significant number of older residents.

The 50+ Forum Network was established by Adult Care in 2006 and there were now twelve 50+ Forums' spread across the county. Collectively, they created a thriving network of over 3,300 older people, providing the best sort of prevention provision, namely that which was co-produced by its members and helped to support a wide range of low level need without resorting to formal services.

50+ Forums' give people the opportunity to:

- come together in their local area to take action on issues that are important to them;
- engage with and influence services that impact on older lives;
- get information and advice;
- socialise and connect with others and build friendships.

In March 2018, a Social Return on Investment (SROI) evaluation of the 50+ Forum Network was completed. For the 50+ Forums, the SROI evaluation had shown that every £1 spent generated a social value of £25.14 or 1:25. This ratio was calculated by dividing the value of outcomes achieved (that took into account adjustments for deadweight, attribution, drop off and displacement) by the actual financial investment. This ratio evidenced excellent value for money for our investment.

The evaluation highlighted a number of positive impacts that being a member of a 50+ Forum offers and how Forums' also help to build community resilience.

It was clear from the SROI evaluation that the 50+ Forums' are a value for money investment, returning impressive social value for their members and local communities. Alongside, reduced social isolation and improving social wellbeing, the Forums' are also delivering added social value through information sharing, skills development, and engagement in issues that are important to the older community. Consequentially, personal and community resilience is strengthened.

Adult Care supported the 50+ Forum Network with two Business Services members of staff (grade 4) who provided administration and technical support to the individual Forums' countywide. In addition, it funded the costs of venue hire, transport for members who were unable to make their own way to meetings due to frailty or disability, and basic refreshments, i.e. tea and biscuits. Not including staff salaries, the cost of this support was around £6,485 per annum or £1.95 per member in 2017/18.

50+ Forum costs for the 2019-2020 financial year were set out below. Costs per Forum were allocated pro rata according to the number of members of each Forum.

<b>Forum</b>	<b>Venue</b>	<b>Refreshments</b>	<b>Transport</b>	<b>TOTAL</b>
	£	£	£	£
Ashbourne	625	50	0	675
Belper	168	200	340	708
Bolsover	400	140	760	1,300
Clay Cross	140	296	160	596
Glossop	720	140	60	920

Heanor	316	80	80	476
Ilkeston	600	270	120	990
Long Eaton	400	120	60	580
Matlock	0	0	240	240
<b>TOTAL</b>	<b>3,369</b>	<b>1296</b>	<b>1,820</b>	<b>6,485</b>

N.B. Zero cells indicated that no costs are incurred for these areas by the named forum due to local arrangements.

Forums' were fully constituted community associations and as such, could invariably hire venues, purchase refreshments, and pay for transport at a cheaper rate than the County Council. So payment by grant to the 50+ Forums' provided better value for money than could be achieved by the County Council purchasing these items.

The total cost per annum amounts to no more than £7,000 and could be funded from the current Prevention budget, which had a specific budget to support the 50+ Forums'. If approved, this funding would be paid to the individual Forums' as a grant payment.

**RESOLVED** to approve grant funding of up to £7,000 for the Derbyshire 50+ Forum Network, to support individual Forum annual running costs.

**05/19      ADULT CARE SENIOR MANGEMENT TEAM PROPOSALS** The Cabinet member was informed that the current Adult Care SMT structure had been in place since 2016 and was appended to the report.

Since 2016, the Council and Adult Care had faced both financial and service delivery challenges and changes. In order to address these, it was considered important to review the current methods of service delivery within the Adult Care department to ensure that the best provision and value for money is provided to residents and clients.

In order to achieve this, it was proposed that an additional post be added to the SMT structure to undertake responsibility for reviewing current service delivery and to make recommendations as to a future model, which promotes and ensures best practice and value for money.

**RESOLVED** that approval be given to establish a Service Director for Transformation post as a first step towards establishing a Senior Management (SMT) structure for Adult Care which would effectively deliver the Enterprising Council ambitions for the people of Derbyshire.



**06/19**      **EXCLUSION OF THE PUBLIC RESOLVED** that the public be excluded from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of the kind of exempt information detailed in the following summary of proceedings:-

**SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING**

1. To consider the report of the Strategic Director of Adult Social Care & Health on Day Opportunities for Older Adults in Hope Valley Contract Extension (contains information relating to the financial or business affairs of any particular person (including the Authority holding the information)).
2. To consider the report of the Strategic Director of Adult Social Care & Health on Supply and Installation of Sensory Equipment Award of Contract (contains information relating to the financial or business affairs of any particular person (including the Authority holding the information)).

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By virtue of  
Regulation 21(1)(A) of the Local Authorities (Executive  
Arrangements) (Access to Information) (England)  
Regulations 2000.

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